



AMENDMENT No. 2 TO METHODOLOGICAL GUIDELINE No. 1/2022

ON THE PROCEDURE FOR ACADEMIC RECOGNITION OF DOCUMENTS ON COMPLETED EDUCATION ABROAD AT THE UNIVERSITY OF ŽILINA

Article 1 Introductory Provisions

The purpose of issuing this Amendment No. 2 is to amend in text the Methodological guideline No. 1/2022 and amendment of Annex No. 1 Methodological guideline No. 1 due to a change in the amount of administrative fees for processing an application for recognition of a document of education.

Article 2 Subject Matter of the Amendment

1. Article 3, paragraph 8 i) shall be replaced by the following:

- a) " Proof of payment of the administrative fee (eKolak). The administrative fee is determined according to the required type of document recognition:
- confirmation of payment of the administrative fee in the amount of EUR 7 via the electronic payment system eKolak (if the Slovak Republic has concluded an international agreement on the mutual recognition of documents on education with the state in which the document was acquired);
 - confirmation of payment of the administrative fee in the amount of EUR 40 via the electronic payment system eKolak (if the Slovak Republic has not concluded an international agreement on the mutual recognition of documents on education with the state in which the document was acquired)."

2. In Annex No. 1 "Application for recognition of document on education" in the "name of country where the study was carried out" replaces with a new text:

- " document issued in a country with which the Slovak Republic has concluded an international agreement on mutual recognition of the equivalence of documents on education (administrative fee Eur 7)"
- " document issued in a country with which the Slovak Republic has not concluded an international agreement on mutual recognition of the equivalence of documents on education (administrative fee Eur 40)"

3. In Annex No. 1 "Application for recognition of document on education" in the list of required documents, the text in letter i) replaces with a new text:

"i) confirmation of payment of the administrative fee in the amount of EUR 7 or EUR 40 via the electronic payment system eKolak (if the Slovak Republic has or has not concluded an international agreement on the mutual recognition of documents on education with the country in which the document was acquired)."

Article 3
Final Provisions

1. The provisions of the Methodological Guideline not affected by this Amendment shall remain in force in their original wording.
2. Amendment No. 2 to the Methodological Guideline No. 1/2022 enters into force on the date of signing by the Rector and on the date of its publication.

In Žilina, 22 April 2024

prof. Ing. Ján Čelko, CSc.
Rector