



AMENDMENT No. 1 TO METHODOLOGICAL GUIDELINE No. 1/2022

Article 1 Introductory Provisions

The purpose of issuing this Amendment No. 1 is to amend the methodological guideline on the basis of an amendment in the Act No. 422/2015 Coll. on the Recognition of Documents on Education and on Recognizing Professional Qualifications and on the Amendment and Supplementation of Certain Acts as amended. On the basis of the amendment in the Act, applicants for recognition of documents on education are not obliged to have the authenticity of signatures and stamps on the original documents verified. In the light of this amendment, the University may request such confirmation on a case-by-case basis in cases of doubt as to the authenticity of the document.

Article 2 Subject Matter of the Amendment

1. Article 3, paragraph 9 shall be replaced by the following:

"In justified individual cases, UNIZA may request that the applicant submit a document with the verified authenticity of the signatures and the stamp in the form of a higher authentication. In the case of a request to produce a document with the verified authenticity of the signatures and the stamp, this must be an **apostille** – for documents from the states that have signed the Hague Convention and **legalisation and super-legalisation** for documents issued in other states. The list of competent authorities is published on the website of the Ministry of Justice of the Slovak Republic."

2. In the Annex No. 1 "Application for recognition of document on education", in the list of required documents, the text in point (f) shall be replaced by the following:

"f) In justified individual cases, UNIZA may request that the applicant submit a document with the verified authenticity of the signatures and the stamp in the form of a higher authentication (apostille or legalization/superlegalization)."

Article 3 Final Provisions

1. The provisions of the Methodological Guideline not affected by this Amendment shall remain in force in their original wording.
2. The Amendment No. 1 to the Methodological Guideline No. 1/2022 shall enter into force on the date of its signature by the rector and shall take effect on the date of its publication.

In Žilina, 24 January 2023

prof. Ing. Ján Čelko, CSc.
Rector