



FACULTY OF MANAGEMENT SCIENCE AND INFORMATICS BACHELOR'S DEGREE STUDY

UNIVERSITY OF ŽILINA Faculty of Management Science and Informatics

CONTACT

University of Žilina

Faculty of Management Science and Informatics

Univerzitná 8215/1, 010 26 Žilina

Tel.: 041/513 40 61, 40 62

e-mail: studref@fri.uniza.sk

<http://www.fri.uniza.sk>

<http://www.budfri.sk>

All the questions concerning your studies will be answered at the Department of Studies:

Tel.: 041/513 40 73, 40 74

Coordinator for work with students with special needs:

RNDr. Zuzana Borčinová

tel.: 041/513 42 79

e-mail: zuzana.borcinova@fri.uniza.sk

ACCREDITED STUDY PROGRAMMES OFFERED FOR THE ACADEMIC YEAR 2019/2020

BACHELOR'S DEGREE STUDY PROGRAMMES	
FULL-TIME	PART-TIME **
LENGTH OF STUDY 3 YEARS	LENGTH OF STUDY 4 YEARS
Informatics *	-
Management	Management
Computer Engineering *	-

* study programme is taught in the Slovak language or in the English language
** the standard tuition fee for part-time study programmes is 700 € for an academic year

Detailed information on particular study programmes

- syllabus,
- course information sheets

can be found at <http://vzdelavanie.uniza.sk/vzdelavanie/plany.php>.



EXPECTED NUMBER OF ACCEPTED APPLICANTS TO THE FIRST YEAR

BACHELOR'S STUDY PROGRAMMES		
STUDY PROGRAMME / FIELD OF STUDY	PLANNED CAPACITY	
	FULL-TIME	PART-TIME
Informatics / Informatics	280	-
Management / Management	100	20
Computer Engineering / Computer Engineering	60	-
TOTAL NUMBER	440	20



TERMS AND CONDITIONS OF ADMISSION

The fundamental prerequisite of being accepted to the bachelor's degree study programme (first degree) is the full completion of secondary education or full secondary vocational education (Higher Education Act, n.131/2002 Coll.). In the case of a foreign applicant or student who has completed a secondary education abroad, the education is comparable with an education completed by a school leaving examination in the Slovak Republic. Applicant who has obtained a secondary education abroad will submit along with the application form or more precisely no later than the date of enrolment a document on completion of secondary education recognized by a relevant institution in the Slovak Republic.

Procedure for recognition of document on education

On the basis of submitted application, the document is recognised by a district office in the Slovak Republic after comparing the scope and content of education received with the scope and content of education required by the National Education Programme in the Slovak Republic.

In the case of recognition of document on education of a minor, the application shall be submitted by his/her legal representative.

The application form for the recognition of document can be found on the UNIZA website (English version) in the STUDY section.

List of enclosures to be submitted along with the application form:

- the authenticity of signatures and of the school's stamp mark on the document on completion of education must be certified by a relevant body (applicants for study abroad should arrange this immediately after receiving the document – before traveling to the Slovak Republic),
- a certified copy of the document on completion of education,
- a certified translation of the document into the official language of the Slovak Republic,
- a list of subjects and examinations completed,
- a certified translation of the list into the official language of the Slovak Republic,
- a copy of proof of identity,
- a proof of payment of administration fee.

Language competence – for study programmes that are carried out by the faculty in the Slovak language, written and oral command of Slovak or Czech is required at least at level B1. Knowledge of at least one foreign language (English, German, French) is welcome. For study programmes that are carried out by the faculty in the English language, written and oral command of English is required at least at level B1. The language test is carried out on the day of entrance exams and its successful completion is a prerequisite for admission. Passing the language test may be waived for applicants who have obtained the required level of Slovak language at a language school. The decision on the exemption from the language test is taken by a guarantor of a study programme on the basis of submitted certificate from a language school.

In the case of non-admission to study due to unsuccessful completion of the language test, an applicant may submit a request for review of the decision on the result of admission procedure, in which he/she undertakes to improve the language skills during the first year of study through successful completion of language training (language school or the Slovak language course at UNIZA). In reviewing the decision, the secondary school study results and the results of entrance exams (or more precisely meeting the conditions for admission without entrance exam) will be taken into account.

- The applicants who do not actively speak Slovak or Czech are required to attend the language training. It is possible to attend the Slovak language courses at UNIZA. For more information, please contact the Institute of Lifelong Learning UNIZA <http://www.ucv.uniza.sk/ucv/?ur1=19&ur2=192&ur3=0>
- The basic and other terms and conditions of admission are applicable as for the applicants from abroad as for the applicants from Slovakia.
- Foreign students who study in a foreign language (i.e. not Slovak), pay the tuition fee as stated in § 92 Subsection 8 (Higher Education Act). The tuition fee is specified by the UNIZA directive for the respective academic year, which can be found on the university website. For the academic year 2019/20 the tuition fee is 3500 €.
- Students from abroad who study in the Slovak language do not have to pay the tuition fee. The applicants from the Czech Republic who want to apply and study in Žilina can use the application form available in the Czech Republic. The applicants who do not actively speak Slovak or Czech are required to attend the language training. (It is possible to attend the Slovak language courses at UNIZA).
- For foreign applicants who were accepted on the basis of intergovernmental agreements, bilateral agreements or Slovak government grants, terms and conditions stated in respective documents are applicable.



FORMS OF ADMISSION

1. No entrance exams

- Graduates of all secondary schools who in the current year or previous years passed the external part of their school leaving examination in Mathematics and their score was 60 or higher.
- Graduates of all secondary schools who in the current school year passed SCIO tests of study skills and Mathematics and their score was 60 percent or higher.
- Graduates of secondary grammar schools and graduates of secondary vocational schools with school leaving examination in the field of study focused on information technologies or electrical engineering whose arithmetic average of marks from Mathematics for the first three years of study¹ does not exceed 1,50, will be accepted without entrance exams for the study programme Informatics.
- Graduates of secondary grammar schools and graduates of secondary vocational schools with school leaving examination in the field of study focused on information technologies or electrical engineering whose arithmetic average of marks from Mathematics for the first three years of study¹ does not exceed 1,90, will be accepted without entrance exams for the study programme Computer Engineering.
- Graduates of secondary grammar schools, business academies and secondary vocational schools with school leaving examination in the field of study focused on management, economics, tourism or business whose arithmetic average of marks does not exceed 1.50 in the penultimate year (not in the final year) will be accepted without entrance exams for the study programme Management.
- Graduates of all types of secondary schools who were during their secondary studies successful solvers of Mathematics and Physics Olympiad or Informatics Olympiad in regional, state or higher round.
- Graduates of all types of secondary schools who were during their secondary studies successful solvers of Young Accountant Olympiad in national round will be accepted without entrance exams for the study programme Management.
- Graduates of all secondary schools who during their study obtained official CCNA industrial certification or higher.
- Graduates of all secondary schools who during their study participated in national or higher round of the CISCO Networking Academy competition (NAG or NetRiders) and in the overall assessment in categories UNI, PT, or equivalent, achieved one of the first three placements.
- Graduates of all types of secondary schools who were during their secondary studies successful solvers of the ZENIT competition – Programming, Web, Microelectronics in categories A and B in national round or placed among the top three contestants in the regional round.
- Graduates of all types of secondary schools who were during their secondary studies successful solvers of the RoboCupJunior competition and placed among the top three contestants in international or national round.
- Graduates of all secondary schools who during their secondary studies participated in national round of Students' Professional Activities – SPA (SOČ) in competition fields 02 – Mathematics, physics, 11 – Informatics, 12 – Electrical engineering and hardware, 15 – Economics and management.
- Graduates of all secondary schools who during their secondary studies participated in national round of First Lego League competition.

¹ in the case of eight-year grammar schools the average is calculated for the grades 5, 6 and 7.

2. Entrance exams

- All the other secondary school graduates who do not meet the conditions for being accepted without entrance exams will be accepted on the basis of the test results according to the order of points achieved, depending on the planned capacity of the faculty. At the entrance exams (written tests) applicants will have to take a test in Mathematics in the scope of secondary school curriculum and their ability of general logical thinking will be tested as well.
- In case of interest to apply for more than one study programme it is satisfactory to indicate their order of preference in one application form whereas only **one admission fee** payment is required. If an applicant succeeds in the entrance exams he/she will be accepted in order of preference for the study programme which requirements have been met.

Rules of selection Procedure

After the deadline for accepting the applications, the faculty sends out invitations to all applicants which in addition to detailed information about the course of the entrance exams also include an identification code of each applicant and a number of the room where the examination will be held. After registration and verification of the fulfilment of a condition according to §56 Subsection 1 of the Act the applicant completes the test in Mathematics and logical thinking in a period of 180 minutes. After completing all the tests are scanned, automatically evaluated and **preliminary test results are available even on the day of the examination** on the website <http://vzdelavanie.uniza.sk/prijimacky/>.

All applicants get access to their results after entering his/her name and an identification code. After the admission procedure is finished candidates gain access not only to their results but also to the complete assignment of solved test marked with correct answers. A written decision about the result of the entrance examination is sent by the Dean's Office within 14 days from the date of the entrance exams.



HOW TO APPLY

If the applicant wishes to **apply for more than one study programme** it is satisfactory to indicate their order of preference in **one application form submitted** whereas only **one admission fee** payment is required.

Applicants have to fill in the form Prihláška na vysokoškolské štúdium – 1. Stupeň (application for university studies) or they can also use an electronic application form that can be found on the university website: <https://vzdelavanie.uniza.sk/prijimacky/index.php> or on the education portal: <https://prihlaskavs.sk/sk/>. In case of electronic application form it is necessary to follow instructions as specified in the system of Electronic Application Form.

Enclosures for the bachelor's degree programmes (to be sent with application forms):

- Curriculum Vitae,
- proof of payment of the admission fee,
- copy of the penultimate (not the final year) year's secondary school certificate – only when applying for the study programme Management.

Admission fee:

Send **20 €** to:

Žilinská univerzita v Žiline, Univerzitná 1, 010 26 Žilina
Bank: Štátna pokladnica
IBAN: SK96 8180 0000 0070 0026 9909
const. symbol: 0308
variable symbol: 10531 – bakalárske štúdium

Payment method:

payment can be paid by bank transfer or postal order to the account above.

Proof of payment:

proof of payment is to be sent to the Faculty along with the traditional application form; in case of an electronic application form the scanned copy of the payment proof is to be uploaded to the system of Electronic Application Form.

With payment of the admission fee from the EU member states, the EES countries, territories that are considered a part of the EU (Treaty of Rome, Section 299) and SEPA countries, it is necessary to use BIC: **SPSRSKBAXXX**, IBAN: **SK96 8180 0000 0070 0026 9909**. In the absence or failure of entrance exams, the faculty does not refund the admission fee.



USEFULL DATES

Open Day	ONLINE ² Open Day	Deadline for submitting the application form	Entrance exams
February, 14, 2019 from 10:00 a.m.	November, 14, 2018 from 4 p.m. to 9 p.m. March, 13, 2019 from 4 p.m. to 9 p.m	until March, 31, 2019	June, 13, 2019

² Online Open Day takes place online via the application located on the website of the faculty <http://www.fri.uniza.sk>



ACCOMODATION

All the students of the first year of the bachelor degree studies are entitled to accommodation in accordance with the internal regulations of the university. **Student accommodation facilities cost approx: 70 € – 140 € per month.**



BOARD

Students can use services of catering facilities at the University of Žilina. **Price for food: 9 € per day.**



SCHOLARSHIPS

There is a possibility of follow-up studies in master degree studies at the Faculty of Management Science and Informatics UNIZA in the academic year 2019/2020 – Information Systems, Intelligent Information Systems, Applied Network Engineering, Information Management, Computer Engineering (respective information about particular study programs is available at the university website).



FOLLOW-UP STUDIES AFTER COMPLETION OF BACHELOR'S DEGREE STUDIES

There is a possibility of followup studies in master degree studies at the Faculty of Management Science and Informatics UNIZA in the academic year 2018/2019 Information Systems, Intelligent Information Systems, Applied Network Engineering, Information Management, Computer Engineering (respective information about particular study programs is available at the university website).



GRADUATE PROSPECTS

BACHELOR'S STUDY PROGRAMMES

INFORMATICS

(Field of study 9.2.1 Informatics)

The graduates in the bachelor's study programme Informatics have acquired basic knowledge of informatics. They are able to work with software of information systems in businesses, and to participate in its creation and implementation; they also

gain knowledge of how to run a business. They are employable in all sectors of industry, public administration, the private sector and as sole traders. The study programme prepares experts in computer technology who are able to apply modern information technologies, and creates conditions for their further qualification growth in the field of informatics during the master's degree studies.

MANAGEMENT

(Field of study 3.3.15 Management)

The graduates in the bachelor's study programme Management have acquired key knowledge, skills and competences in the field of management disciplines. They are employable as senior employees (managers) at lower and middle level management of both production and service organisations. They are qualified professionals able to analyse existing problems in the systems of management of organisations, prepared to design their solutions creatively, able to improve and optimise processes in organisations in order to create new values and to achieve synergies and strategic competitive advantage.

COMPUTER ENGINEERING

(Field of study 9.2.4 Computer Engineering)

The graduates in bachelor's study programme Computer Engineering are prepared to continue their study at the master level or they are employable in enterprises and institutions in the design, implementation, operation, and maintenance and upgrading of computer systems, means of communication technology, industrial automatization, measurement and diagnostic equipment and the like. They are experts in the development of digital systems based on microprocessors and programmable devices which allow them to perform well as developers, designers or technologists.



ADDITIONAL EDUCATIONAL ACTIVITIES

As part of the teaching process, students of the faculty have a possibility to obtain Cisco Certified Network Associate certificates under the Network Academy. It has been successfully operating at the faculty for 15 years. In 2015, it was recognized as the best academy in providing CCNP courses in the region of Central Europe (Europe-Central/Russia/CIS Recipients) and was awarded the CCNP Academy Curriculum Excellence Award. The faculty also runs a similarly focused Juniper Academy. Students of faculty thus have an opportunity to obtain globally recognized certificates (CISCO CCNA, CompTIA+...) and they can undertake various internships and study visits or to take part in various international competitions. After graduating, the graduates have sufficient knowledge to start their own start-up business.